Group Roles

Facilitator

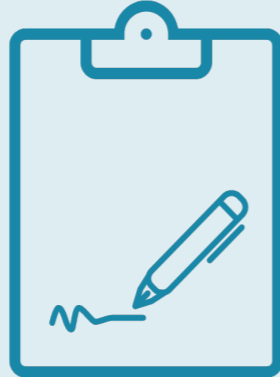Ensures the group is on task and that everyone has a say

Recorder

Records and makes notes of the discussion and ideas

Timekeeper

Keeps track of time and reminds the group how much time is left

Helper

Helps manage materials and supports other members with their role

Speaker

Presents the groups findings