PRODUCT

PRODUCT TASK REPORT - *SAMPLE LAYOUT*

PROCESS >>>
PRODUCT

A. Cover
Name of Task

B.
Contents

C. Optional
Introduction

D. (Teamwork ≥ 2)
Group Aims

Clear and relevant

10%

My Aims

Clear and relevant

E. Evidence of Planning
My Action Plan

*Include **when** and **how** it is to be carried out, alternative solutions, sequencing, financial costings, etc.*

10%

F. Evidence of Research
LIST **My Research**

*List **where** and **how** the information is accessed. Background research, information gathering techniques used, sources of information **credited,** skill assessment (own and group if applicable), resource assessment to include equipment, tools, designs, drawings, etc.*

G. How Task Went (maybe video it/photo it)
How I Carried Out My Task

20%

Description of all activities undertaken with evidence to support. Application of skills, use of tools and materials, skills appropriate to the task, quality control measures, implementation of Health & Safety practices, etc.

Sample of One Day (Date)
- What I did
- Went Well
- Problems
- Solutions

H. My Conclusions v My Aims
Suitability of Purpose

Choice of technique, materials used, equipment used, etc., related to the purpose of the product, etc.

10%

Meeting the Brief

*Evaluation of **product/production** with reference to stated aims, **quality** of product/production, finish of product, visual quality, etc.*

10%

I.
Product Evaluation

*Evaluation of **product/production** by candidate with proposals for modification of product, if applicable.*

5%

Self-Evaluation

*Evaluation of **own role,** knowledge of self (skills/attitudes developed), difficulties encountered and lessons learned about self for the future, etc.*

5%

J.
Cross-Curricular Links

Extent, quality and relevance of integration.
Must include courses task is based in.
Eg. Voc. Ed. - Maths and I.T.
Voc. Prep. - English & Communications

10%

CREATIVITY -
ORIGINALITY -
INNOVATION -

10%

Candidates own work, selective use of commercial design (sources credited), evidence of original input by way of development / interpretation.
Aesthetic considerations - presentation, design, colour, visual appeal, etc
Own design/composition, inventiveness, resourcefulness, etc

PRESENTATION → **NEAT**, **READABLE**
COMMUNICATION → **INTERVIEW** → **+/- 20%**

8%

WRITTEN: format, layout, neatness, legibility, clarity/organisation, use, appropriateness and quality of illustrative material, table of contents, etc
ORAL: command of material, ability to convey ideas, clarity, fluency and coherence, etc
(Maximum of 8 points awarded prior to interview)

Please Note: *This sample layout is NOT intended to be prescriptive. It is a suggested layout to be used at the teacher's own professional discretion. Any indication of marks is based on past exam papers and is not indicative of future marking schemes as these are determined by the State Exams Commission (SEC) each year. All feedback welcome @ lca@oide.ie*

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