

# Complete Glossary of Action Verbs

**Analyse**

study or examine something in detail, break down in order to bring out the essential elements or structure; identify parts and relationships, and to interpret information to reach conclusions

**Apply**

select and use information and/or knowledge and understanding to explain a given situation or real circumstances

**Appreciate**

recognise the meaning of, have a practical understanding of

# Complete Glossary of Action Verbs

**Assess**

judge, evaluate or estimate the nature, ability, or quality of something

**Classify**

group things based on common characteristics

**Compare**

give an account of the similarities and (or) differences between two (or more) items or situations, referring to both (all) of them throughout

# Complete Glossary of Action Verbs

**Complete**

finish making or doing; bring to a successful conclusion

**Conduct**

organise and carry out

**Consider**

describe patterns in data; use knowledge and understanding to interpret patterns, make predictions and check reliability

# Complete Glossary of Action Verbs

**Construct**

develop information in a diagrammatic or logical form; not by factual recall but by analogy or by using and putting together information

**Convert**

change to another form

**Create**

to make or bring into existence something new

# Complete Glossary of Action Verbs

## Debate

argue about a subject, especially in a formal manner

## Demonstrate

prove or make clear by reasoning or evidence, illustrating with examples or practical application

## Describe

develop a detailed picture or image of, for example a structure or a process, using words or diagrams where appropriate; produce a plan, simulation or model

# Complete Glossary of Action Verbs

**Determine**

ascertain or establish exactly by  
research or calculation

**Develop**

progress or improve to become more  
mature, advanced, or elaborate

**Devise**

plan, create or formulate a procedure or  
system by careful thought

# Complete Glossary of Action Verbs

**Differentiate**

recognise or ascertain what makes something different

**Discuss**

offer a considered, balanced review that includes a range of arguments, factors or hypotheses; opinions or conclusions should be presented clearly and supported by appropriate evidence

**Distinguish**

make the differences between two or more concepts or items clear

# Complete Glossary of Action Verbs

## Evaluate (data)

collect and examine data to make judgments does not support a conclusion in an inquiry or investigation; and appraisals; describe how evidence supports or identify the limitations of data in conclusions; make judgments about ideas, solutions or methods

## Evaluate (ethical judgement)

collect and examine evidence to make judgments and appraisals; describe how evidence supports or does not support a judgement; identify the limitations of evidence in conclusions; make judgments about ideas, solutions or methods

## Examine

consider an argument or concept in a way that uncovers the assumptions and relationships of the issue



# Complete Glossary of Action Verbs

**Explain**

give a detailed account including reasons or causes

**Explore**

systematically look into something closely; to scrutinise or probe

**Identify**

recognise patterns, facts, or details; provide an answer from a number of possibilities; recognise and state briefly a distinguishing fact or feature

# Complete Glossary of Action Verbs

## Interpret

use knowledge and understanding to recognise trends and draw conclusions from given information

## Investigate

observe, study, or make a detailed and systematic examination, in order to establish facts and reach new conclusions

## Justify

give valid reasons or evidence to support an answer or conclusion

# Complete Glossary of Action Verbs

**Prepare**

make something ready for use or presentation

**Present**

promote or propose an idea; deliver or illustrate evidence; show something for others to examine

**Propose**

put forward a plan or suggestion for consideration

# Complete Glossary of Action Verbs

**Recognise**

identify facts, characteristics or concepts that are critical (relevant/appropriate) to the understanding of a situation, event, process or phenomenon

**Recommend**

put forward something with approval as being suitable for a particular purpose

**Relate**

associate, giving reasons

# Complete Glossary of Action Verbs

**State**

provide a concise statement with little or no supporting argument

**Suggest**

propose a solution, hypothesis or other possible answer

**Understand**

have and apply a well-organised body of knowledge

# Complete Glossary of Action Verbs

**Use**

apply knowledge or rules to put theory into practice

**Verify**

give evidence to support the truth of a statement