

Tacú leis an bhFoghlaim Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí

Supporting the Professiona Learning of School Leaders and Teachers

## Seisiún Eolais Droichead do Cheannairí Scoile



## **Droichead Information Session for School Leaders**





Inniu...
Today...



Questions and Supports

Droichead Information Session

**Droichead Overview** 

Roles and Expectations



Recordkeeping and Concluding the Process

A Quality Induction Process

## Ag Obair Le Chéile Go Cianda... Working Together Remotely...











## Ag Obair Le Chéile Go Cianda... Working Together Remotely...







## Do Chuid Foghlama, Do Bhealach Your Learning, Your Way









If there is anything we can do to enhance your learning experience today, please let us know

## Túslitreacha agus Acrainmneacha Initialisms and Acronyms

Oide

**NQT:** Newly Qualified Teacher

**PST:** Professional Support Team

**PLL:** Professional Learning Leader

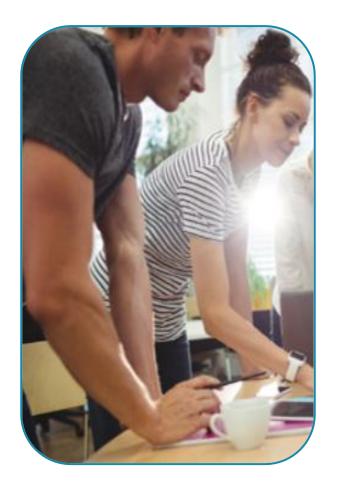
LAOS: Looking at Our School

**HEI:** Higher Education Institution

ITE: Initial Teacher Education

**DEEPEN:** Droichead: Exploring and Eliciting

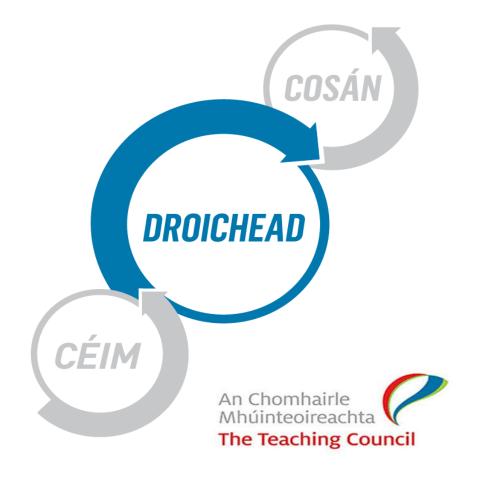
Perspectives, Experiences and Narratives



### Do Scoil agus Droichead Your School and Droichead









## Chugat Anois... Over to You...







Oide

Tacú leis an bhFoghlaim Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí

Supporting the Professional rí Learning of School Leaders and Teachers

"As a leader of learning in the school, the principal, while not necessarily involved in the Droichead process, fosters a learning culture in which Droichead can flourish, and supports the PST in facilitating a quality induction process"

(Teaching Council, 2017 p.7)

#### The School Leader's Role at Different Stages of the Droichead Process How can I foster a learning culture in which Droichead can flourish...

Before	During	After	

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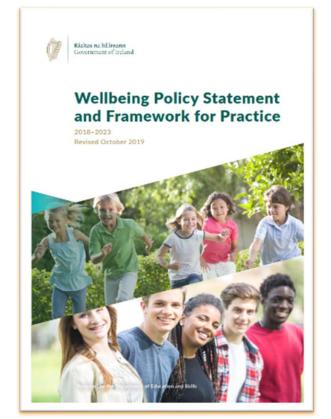
**Section One:** 

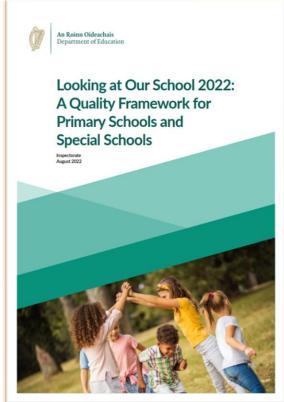


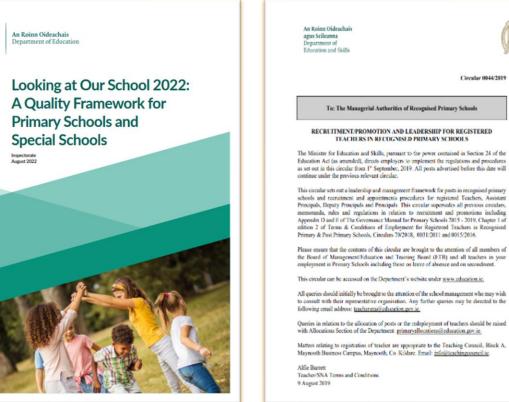


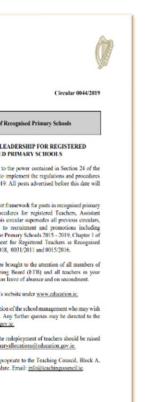
## Na Naisc a Dhéanamh Making the Connections

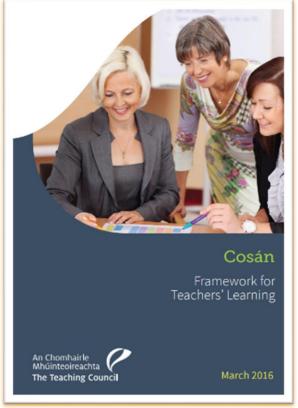






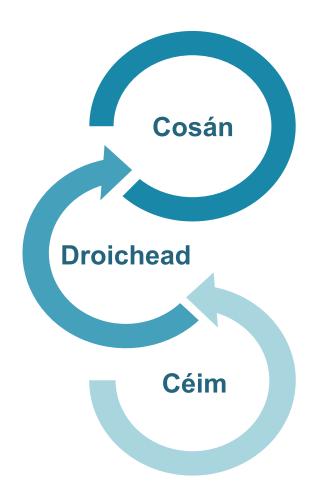






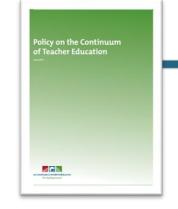
### An Leanúntas in Oideachas Múinteoirí The Continuum of Teacher Education







... induction is a distinct phase, of the continuum of teacher education, a socialisation process into the teaching profession...





(Teaching Council 2011, p.5)

## Droichead: An Chreatlach Ionduchtaithe Ghairmiúil Chomhtháite



Droichead: The Integrated Professional Induction Framework



The main objective of the Droichead process is to support the professional learning of NQTs during the induction phase, thus laying the foundations for subsequent professional growth and learning for the next phase of their career...





(The Teaching Council 2017, p.3)

An Chomhairle Mhúinteoireachta: An Coinníoll Droichead Teaching Council: The Droichead Condition



## **Droichead Requirements**

Early Intervention

classes are not eligible settings for the Droichead process

Complete a period of professional practice in an eligible setting/

NQTs should remain in the same setting for the duration of their Droichead process

Contract/offer of employment of 60 days or more in the same setting

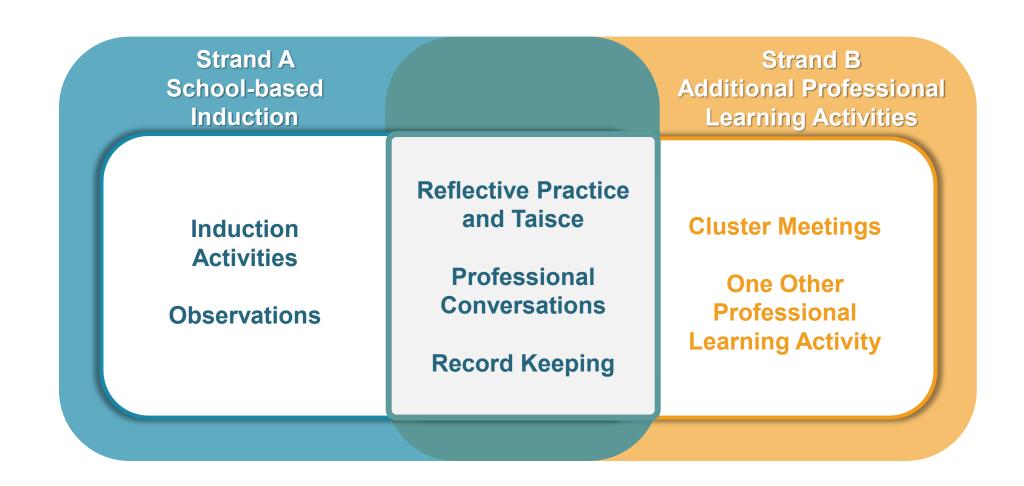


Job-sharing contract for the full academic year or a contract of 12.5 hours minimum per week for the full academic year



## Páirt a Ghlacadh i bPróiseas Droichead Engaging in the Droichead Process





Caighdeáin Droichead Droichead Standards

The NQT will...





reflective practice that supports their

professional learning

and practice, both

individually and collaboratively



(Teaching Council 2017, p.8)



Supporting the Professional Learning of School Leaders and Teachers

Cuid a Dó: Róil agus Fregrachtaí

Section Two:
Roles and
Responsibilities





## An Rannán Ionduchtúcháin Droichead The Droichead Induction Division



## Induction Workshops

A suite of workshops available to NQTs to support their professional learning and practice

## Professional Learning

Droichead:

Professional

Induction Framework March 2017

The Integrated

Opportunities for PSTs and NQTs to engage in professional learning and share experiences of Droichead

#### **Droichead**

Supporting school-based induction

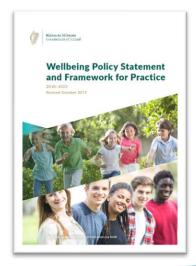
#### Website

A source of information, resources and supports available to PSTs and NQTs in English and Irish

oide.ie/droichead/home/

### School Support Service

Telephone, email, virtual and onsite supports offered by the Droichead Induction Division



## Foireann Tacaíochta Gairmiúla (FTG) Professional Support Teams (PSTs)



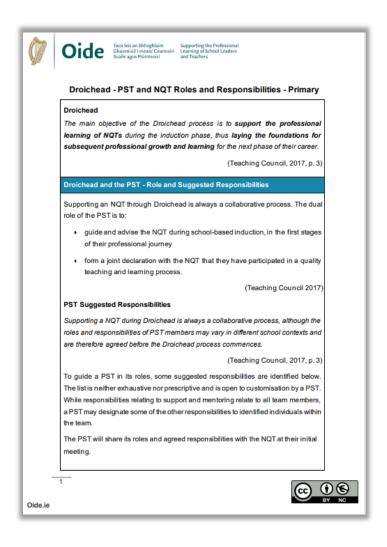


Supporting an NQT through Droichead is always a **collaborative** process, as the PST:

- guides and advises the NQT during school-based induction, in the first stages of their professional journey
- forms a **joint declaration** with the NQT that they have participated in a quality teaching and learning process

### Droichead - Ról agus Fregrachtaí Droichead - Roles and Responsibilities







## Samhlach FTG PST Models









## Forbhreathnú ar Oiliúint na Foirne Tacaíochta Gairimiúla Professional Support Team Training Overview





## Baill FTG PST Members



- ✓ Fully registered with Teaching Council
- ✓ Registered PST member
- ✓ Statement issued
- ✓ Eligible to sign Form D



## Seal s'agaibhse anois....d'FTG a bhunú Over to you.....Forming your PST



Ideally teaching for five years or more

Members of the PST should be...

Committed to high standards of professional practice and conduct

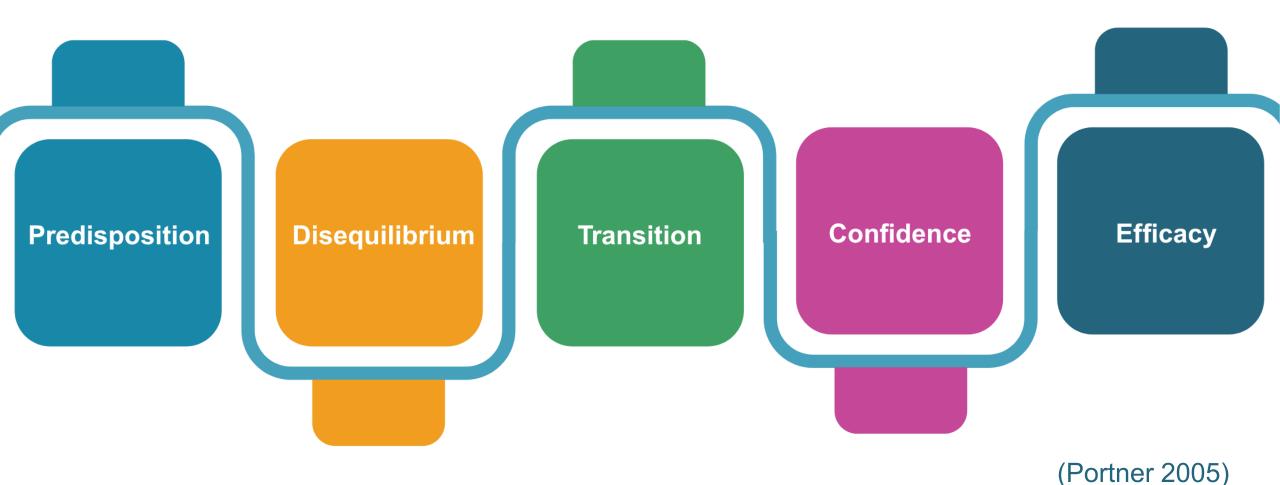
Effective communicators





## Céimeanna Forbartha an Mheantóra Stages of Mentor Development







## Róil agus Fregrachtaí Gach Múinteora Roles and Responsibilities of All Teachers



- Share information about the school's context, systems and initiatives
- Facilitate an observation by the NQT
- Share experience and expertise
- Encourage engagement in the social dimension of school life

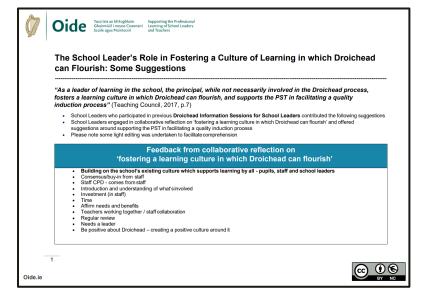


## Ról an Phríomhoide The Role of the Principal





As a leader of learning in the school, the principal, while not necessarily involved in the Droichead process, fosters a learning culture in which Droichead can flourish, and supports the PST in facilitating a quality induction process...



(Teaching Council 2017, p.7)



## Chugat Anois... Over to You...





Oide

Tacú leis an bhFoghlaim Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí

Supporting the Professional rí Learning of School Leaders and Teachers

"As a leader of learning in the school, the principal, while not necessarily involved in the Droichead process, fosters a learning culture in which Droichead can flourish, and supports the PST in facilitating a quality induction process"

(Teaching Council, 2017 p.7)

# The School Leader's Role at Different Stages of the Droichead Process How can I foster a learning culture in which Droichead can flourish... Before... After...







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Supporting the Professional Learning of School Leaders

Cuid a Trí:

Próiseas Ionduchtaithe ar

Ardchaighdeán

**Section Three:** 

A Quality Induction

**Process** 





## Droichead – Príomhchéimeanna Droichead – Key Steps



Oide

Tacú leis an bhFoghlaim Ghairmiúil i measc Cean

m Supporting the Profe annairí Learning of School L

#### **Droichead - Key Steps - Primary**

#### Preparing for a Newly Qualified Teacher (NQT)

- 1. Registering and Training
  - . Select the Professional Support Team (PST) members
  - Register for training: <a href="https://oide.ie/droichead/">https://oide.ie/droichead/</a> or contact <a href="primarydroicheadsupport@oide.ie">primarydroicheadsupport@oide.ie</a>
  - . The PST attend training with the Droichead Induction Division
- 2. Planning the process
  - o Initial PST meeting/s
  - Agree PST and NQT Roles and Responsibilities
  - o Prepare a draft Droichead Outline Plan
  - Finalise the Welcome Pack
  - o Begin to formulate the Induction Policy
  - Arrange presentation to whole staff

Please see Strand A; School-based Induction for relevant samples and templates referenced above.

#### Engaging in the process with an NQT

#### 3. Activating the process

NQT applies online via <a href="www.teachingcouncil.le">www.teachingcouncil.le</a> to commence the Droichead process. The NQT provides the school's PST with a copy of the confirmation email received from the Teaching Council. The Droichead process begins upon receipt of this email and when a minimum of two PST members have fully completed the first two days of PST Training.

#### 4. Beginning the process

The PST arranges an initial meeting with NQT. Sample agenda available on Strand A: School-based Induction

#### 5. During the process

The PST and the NQT use the Droichead standards to guide the process. The PST arranges regular meetings and professional conversations for the PST themselves, as well as for the PST with the NQT and these should include **quarterly reviews**. The NQT may select relevant items from their Taisce as a focus for the professional conversations, which are central to the Droichead process.

In collaboration with the NQT, the PST provides appropriate induction activities in line with the NQT's emerging needs, including the aforementioned professional conversations. The PST and NQT maintain records of the school-based induction activities. The PST liaises with the Droichead Induction Division via the school's nominated Link Person.

NQTs engage in one cluster meeting per term. Information regarding Cluster Meetings, including the Cluster Meeting Calendar and Cluster Meetings: Important Information and Protocols for NQTs, is available on the Cluster Meetings section of our website. NQTs should also engage in one other professional learning activity, identified by themselves in accordance with their professional learning needs, in consultation with the DRT.

#### 6. Concluding the process

NQT and PST have a professional conversation nearing the conclusion of the process. NQT downloads Form D by logging into the portal on the Teaching Council website. The Joint Declaration (included or Form D) is signed by the NQT and the PST members who supported the NQT during the process. FormD is then reuploaded in its entirety (all 5 pages) to the portal by the NQT. Having reviewed Form D, the Teaching Council will then remove the Droichead condition from the teacher's registration. It is recommended that the Principal and the PST, with input from the NQT/s, review the Droichead processwith a view to enhancing the process (if required) for the next year.

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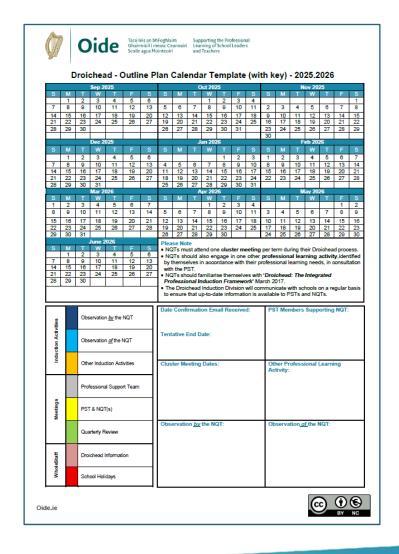




Tacú leis an bhFoghlaim Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí

### Sracphlean Droichead Droichead Outline Plan







## Gníomhaíochtaí Ionduchtaithe Samplacha Sample Induction Activities

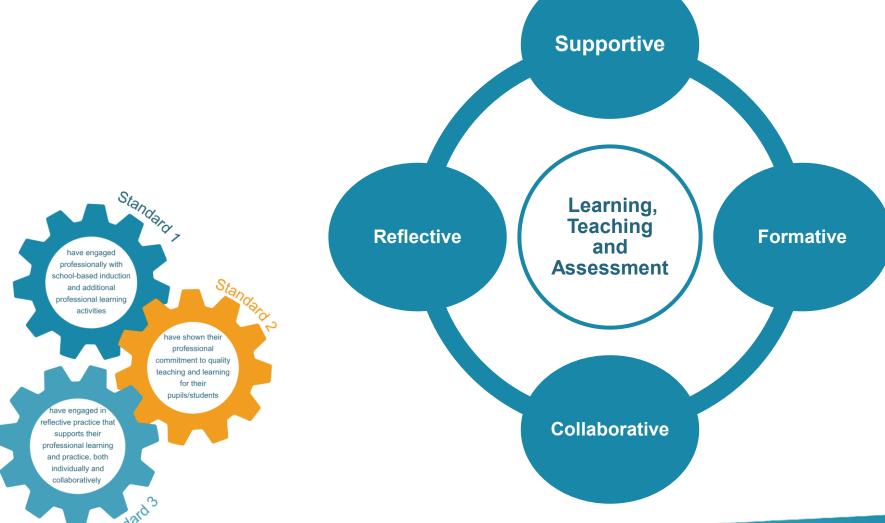


- Meetings with PST member(s)
- Support session with school admin personnel e.g. using Aladdin
- Observation of experienced teacher teaching NQT's class
- Observation of experienced teacher teaching another class
- Meeting with SET
- Preparation for teaching, learning and assessment
- Coaching in specific methodologies/programmes
- Co-teaching lesson and collaborative reflection
- NQT is observed by PST
- Sharing and discussion of the Plean Scoile, school policies, etc.



### Breathnóireacht agus Plé Observation and Discussion





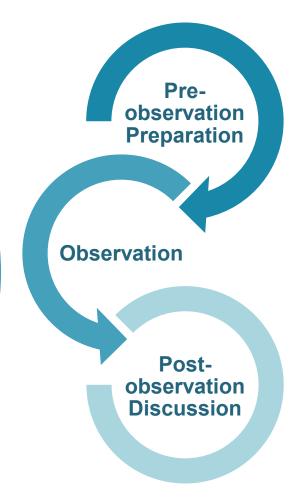
### Samhail Bhreathnóireachta Droichead Droichead Observation Model



NQT Observes Experienced Teacher PST Observes NQT

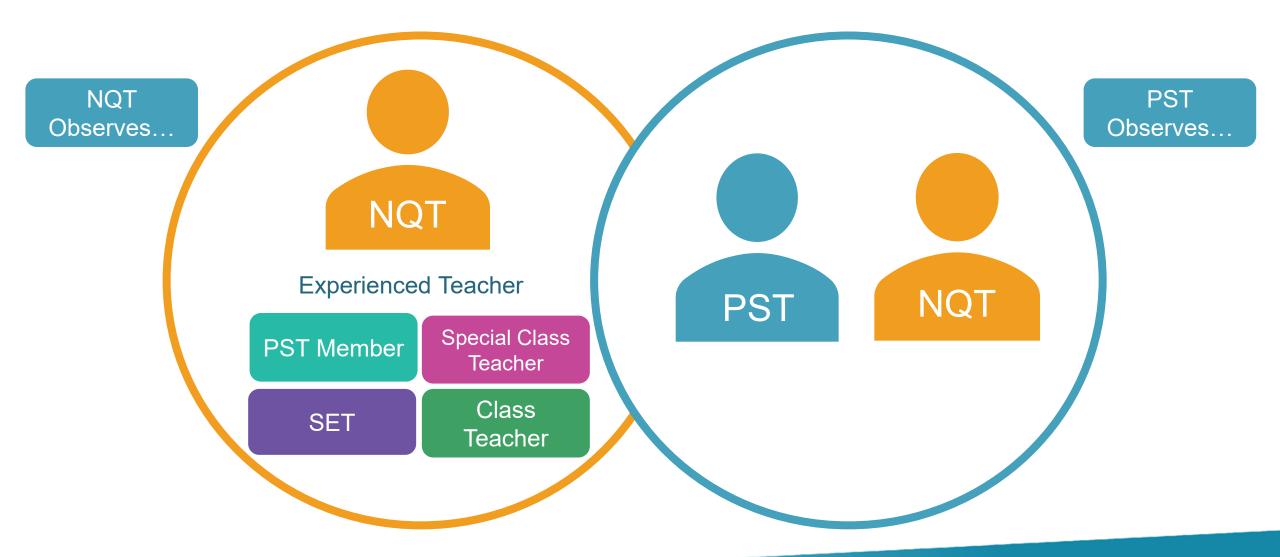
Minimum of 2 observations by the NQT

Minimum of 2 observations of the NQT



### Samhail Bhreathnóireachta Droichead Droichead Observation Model





### Eolas ar Am Scaoilte Release Time



- Limited discretionary time —
   contact
   primarydroicheadsupport@oide.ie
- External PST Member release time — refer to FAQs
- Release days claimed through OLCS: 'Teacher Induction'
- Sample timetables on our website

Number of NQTs	In-school release time available to	
undertaking Droichead	schools per academic year (Days)	
0	0	
1	4	
2-4	5	
5-6	6	
7+	7	

# Chugat Anois... Over to You...







Oide

Tacú leis an bhFoghlaim Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí

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Supporting the Professional Learning of School Leaders and Teachers

#### **Cuid a Ceathair:**

Coiméad Taifead agus an Próiseas a Thabhairt chun Críche

#### **Section Four:**

Record-keeping and Concluding the Process





## Dualgais agus Freagrachtaí Obligations and Responsibilities



- Ethical considerations
- Privacy of others
- Confidentiality of information
- School's data protection policy
- Storage? Electronic format?



## Próiseas Droichead a Thaifeadadh Recording the Droichead Process

- Confirmation Email **Droichead Outline Plan**
- **Droichead Standards Induction Plan**
- Templates for Observations and Action Planning
- Record of Release Time
- Minutes of Meetings
- Review and Reflection
- Taisce
- Form D





Glide Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí and Teachers

#### **Droichead - Record Keeping and the Droichead Process:**

Suggested Records - Primary

To facilitate the Teaching Council's quality assurance process, schools are asked to retain records which they have created to support the Droichead process for a minimum of one year and after that, in line with their data protection policy.

Professional Support Team (PST)	Newly Qualified Teacher (NQT)
Droichead Key Steps as a	a "roadmap" of the process
Copy of Confirmation Email	Copy of Confirmation Email
(Approval to commence Droichead email	(Approval to commence Droichead email
from TC)	from TC)
Droichead Outline Plan [as per Droichead	Droichead Outline Plan [as per Droichead
policy]	policy]
Each Meeting: agenda/minutes	Each Meeting: agenda/minutes
e.g. initial meeting with NQT; records of	e.g. initial meeting with NQT; records of
professional conversations, quarterly	professional conversations, quarterly
reviews; meeting to conclude the process	reviews; meeting to conclude the process
The Induction Records	The Induction Records
<ul> <li>Droichead Standards and Induction</li> </ul>	<ul> <li>Droichead Standards and Induction</li> </ul>
Plan document	Plan document
<ul> <li>Post-Observation Records</li> </ul>	<ul> <li>Post-Observation Records</li> </ul>
	Taisce
Copy of Form D	Copy of Form D
(prior to the NQT submitting it to the	(prior to the NQT submitting it to the
Teaching Council)	Teaching Council)
"A review process is in place where NOTs	or the PST wish to raise concerns about th

Droichead process. This process includes an informal stage, at school level, and a more formal stage at NIPT level. It also allows for unresolved issues to be escalated to the Teaching Council, via its Droichead Quality Assurance panel"

(Teaching Council, 2017, p.7.)

- 1.1.7.2 In maintaining records, the PST should respect the privacy of others and the confidentiality of information garnered during the course of the process. They should also be mindful of ethical and data protection considerations, anonymising data where appropriate and taking any measure necessary to restrict access to
- 1.1.7.3 Where an NQT who has completed some or all of the Droichead process leaves a school, they should be given a copy of the relevant records which the school holds

(Teaching Council, 2017, p.6.)



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# An Próiseas a Thabhairt chun Críche Concluding the Process



**Outcome A** 

The joint declaration on Form D is completed by the PST and the NQT

**Outcome B** 

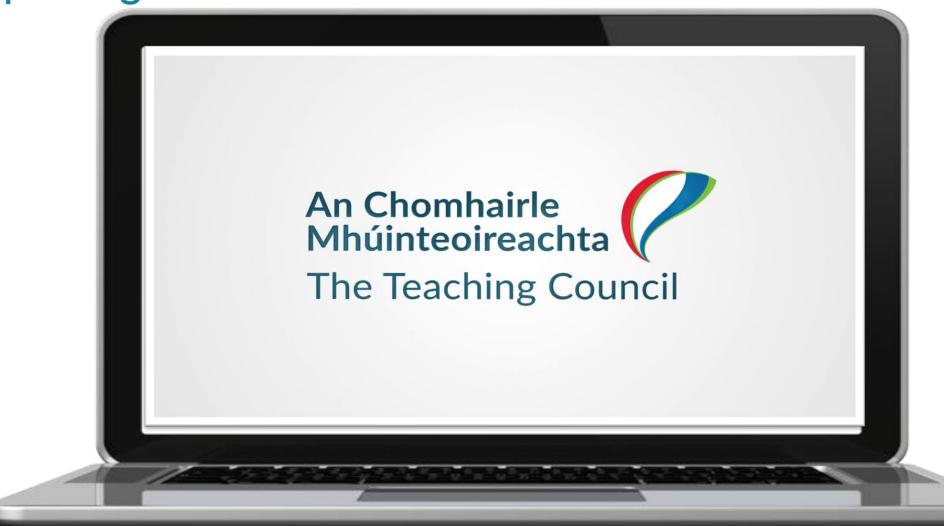
The joint declaration is not completed.

Additional time may be required.



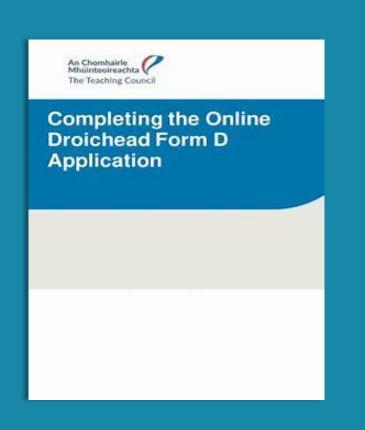
# An Fhoirm D a Chomhlánú ar Líne Completing the Online Form D





# An Fhoirm D a Chomhlánú ar Líne Completing the Online Form D





Form Ds must be completed accurately

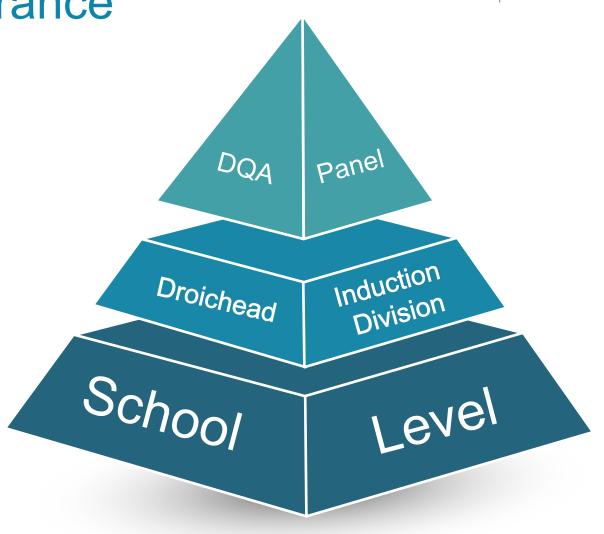
Falsification of information is taken very seriously by the Teaching Council

The Teaching Council conducts a thorough review of all Form Ds received

PST members receive an email from the Teaching Council once the Droichead condition has been removed from an NQT's registration

Comhsheasmhacht agus Dearbhú Cáilíochta Consistency and Quality Assurance Oide

'A number of mechanisms are in place to assure the quality and consistency of the Droichead process nationally'



(Teaching Council 2017, p. 7)

# Chugat Anois... Over to You...





Oide

Tacú leis an bhFoghlaim Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí

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(Teaching Council, 2017 p.7)

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## Roinnt Moltaí... Some Suggestions...





Ghairmiúil i measc Ceannairí Learning of School Leaders
Scoile agus Múinteoirí and Teachers

#### The School Leader's Role in Fostering a Culture of Learning in which Droichead can Flourish: Some Suggestions

"As a leader of learning in the school, the principal, while not necessarily involved in the Droichead process, fosters a learning culture in which Droichead can flourish, and supports the PST in facilitating a quality induction process" (Teaching Council, 2017, p.7)

- . School Leaders who participated in previous Droichead Information Sessions for School Leaders contributed the following suggestions
- · School Leaders engaged in collaborative reflection on 'fostering a learning culture in which Droichead can flourish' and offered suggestions around supporting the PST in facilitating a quality induction process
- Please note some light editing was undertaken to facilitate comprehension

#### Feedback from collaborative reflection on 'fostering a learning culture in which Droichead can flourish'

- Building on the school's existing culture which supports learning by all pupils, staff and school leaders
- Consensus/buy-in from staff
- Staff CPD comes from staff
- Introduction and understanding of what's involved
- Investment (in staff)
- Affirm needs and benefits
- Teachers working together / staff collaboration
- Regular review
- Be positive about Droichead creating a positive culture around it









Cuid a Cúig: Mar Fhocal Scoir

**Section Five:** In Conclusion





## Buntáistí a Bhaineann leis an bPróiseas Droichead





PST Members	Principals	
98% of PST members reported that involvement in Droichead led to additional skill development	96% of school leaders report a high level of skill development through engagement with the Droichead	
<ul> <li>100% of the respondents stated that they had a positive relationship with their NQTs</li> </ul>	<ul> <li>process</li> <li>Most frequently mentioned skills:</li> <li>Leadership skills – 73 %</li> </ul>	
<ul> <li>PST members stated that the Droichead process was of high quality and that they felt very included</li> </ul>	<ul> <li>Communication skills – 58%</li> <li>Teamwork – 55%</li> </ul>	
in the process	(Uí Choistealbha and Ní Dhuinn 2021)	

# Buntáistí a Bhaineann leis an bPróiseas Droichead Benefits of the Droichead Process



'I had an amazing PST who made me feel supported and treated me as a professional.' 'I developed through observation of others and on-hand constructive feedback from the PST.' 'It's great to get feedback from other teachers that doesn't involve grading. It is very positive.'



'My PST members encouraged me to teach to my style and I felt supported to do my best.' 'My PST gave me
lots of support
throughout the year
leading to a positive
year of learning for
me.'

(Uí Choistealbha and Ní Dhuinn 2021)

## Tacaíocht Bhreise Additional Support





- ✓ The Droichead Induction Division: <a href="https://oide.ie/droichead/home/">https://oide.ie/droichead/home/</a>
- ✓ Contact the Primary Droichead Induction Team: primarydroicheadsupport@oide.ie



- ✓ Register for Droichead: <a href="www.teachingcouncil.ie/registration">www.teachingcouncil.ie/registration</a>
- ✓ Contact the Teaching Council: conditions@teachingcouncil.ie



✓ Your local Education Support Centre: <a href="www.esci.ie">www.esci.ie</a>

## Folláine le Chéile Wellbeing Together







spectrum
.life
365 days a year

Employee Assistance Service

#### **Email:**

eap@spectrum.life

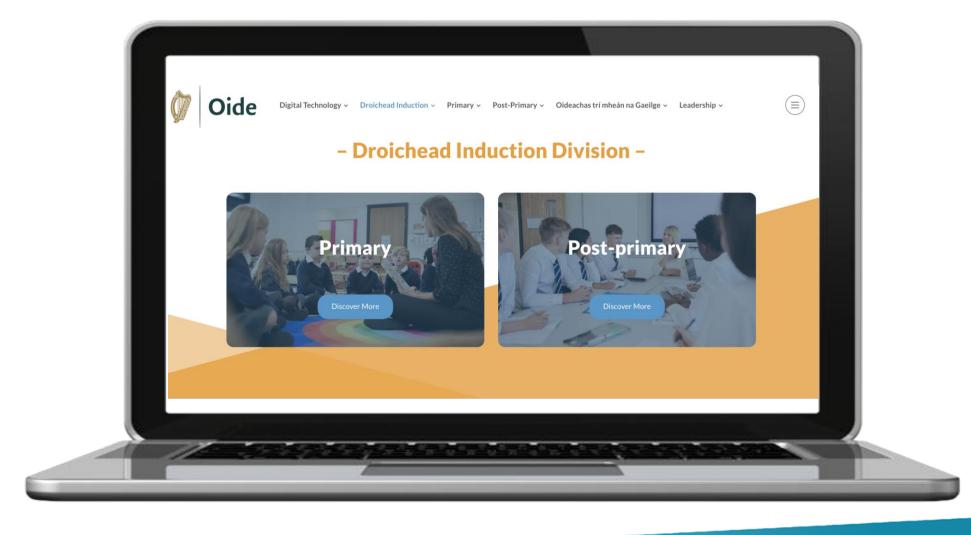
Register for your wellbeing app:

https://wellbeingtogether. spectrum.life/login Providing
Counselling
Online
Cognitive
Behavioural
Therapy

Freephone: 1800 411 057 SMS: 087 145 2056 WhatsApp: Text 'Hi' to 087 369 0010

## Acmhainní ar an Suíomh Gréasáin Website Resources





## Ceisteanna Questions







Tacú leis an bhFoghlaim Ghairmiúil i measc Ceannairí Scoile agus Múinteoirí

Supporting the Professional Learning of School Leaders and Teachers



Ár mBuíochas

To ask for support is a sign of strength

